



CYPRUS AYDIN UNIVERSITY
SCHOOL OF FOREIGN LANGUAGES
DIRECTIVE ON EDUCATION AND TRAINING

PART ONE

Purpose, Scope, Basis, and Definitions

Purpose

Article 1-(1) The purpose of this directive is to set forth the objectives, scope, implementation, and evaluation principles of foreign language education at Cyprus Aydın University.

Scope

Article 2-(1) This directive covers the compulsory credit-bearing foreign language courses conducted by the School of Foreign Languages at Cyprus Aydın University, as well as the academic, administrative, assessment, evaluation, and implementation procedures of elective academic and professional English courses.

Basis

Article 3-(1) This directive has been prepared on the basis of Article 5, paragraph 1, subparagraph (1), Articles 44 and 49 of the Higher Education Law No. 2547, the Directive on the Principles to be Followed in Foreign Language Education and Foreign Language-Medium Instruction in Higher Education Institutions, and the provisions of the Cyprus Aydın University Education and Training Directive.

Definitions

Article 4-(1) The following terms, as used in this directive, shall have the meanings indicated below:

- a) University:** Cyprus Aydın University (CAU),
- b) Unit:** Faculty, school, or vocational school affiliated with the University,
- c) Senate:** The Senate of Cyprus Aydın University,
- d) School of Foreign Languages:** The School of Foreign Languages affiliated with Cyprus Aydın University,
- e) English Preparatory School:** The compulsory English Preparatory School Program for students admitted to departments where the medium of instruction is English,
- f) Compulsory Credit-Bearing Foreign Language Courses:** The compulsory foreign language courses included in curricula of programs where the medium of instruction is either Turkish or English,
- g) Exemption Examination for Compulsory Credit-Bearing Foreign Language Courses:** The examination administered for the purpose of exemption from compulsory credit-bearing foreign language courses.

PART TWO

Compulsory Credit-Bearing Foreign Language Courses

General Principles

Article 5-(1): Compulsory Credit-Bearing Foreign Language Courses shall be designed and implemented in accordance with the provisions of the Directive on the Principles to be Followed in Foreign Language Education and Foreign Language-Medium Instruction in Higher Education Institutions, pursuant to Article 5, paragraph (1) of Law No. 2547.

(2) Foreign language courses shall be conducted in line with the principles of the Common European Framework of Reference for Languages.

Compulsory Credit-Bearing Foreign Language Courses

Article 6-(1) According to Article 5 of the Directive on the Principles to be Followed in Foreign Language Education and Foreign Language-Medium Instruction in Higher Education Institutions, published in the Official Gazette dated 4 December 2008 and numbered 27074, for students enrolled in Turkish-medium programs, English I and English II are designated as Compulsory Credit-Bearing Foreign Language Courses. In addition to these, English III and English IV courses, which may be incorporated into the curriculum with the approval of the relevant dean's office and the university senate, are also implemented as Common Compulsory Foreign Language Courses.

Article 6-(2) The maximum weekly instructional time allocated to Compulsory Credit-Bearing Foreign Language Courses is three (3) hours. The assessment, evaluation, and achievement criteria for these courses are determined in accordance with the provisions of the Cyprus Aydın University Education and Training Directive.

Article 6-(3) Attendance is compulsory in all Compulsory Credit-Bearing Foreign Language Courses. The criteria for determining attendance requirements are regulated in accordance with the Cyprus Aydın University Education and Training Directive.

Exemption from Compulsory Credit-Bearing Foreign Language Courses

Article 7-(1) For students enrolling for the first time in a higher education program where the medium of instruction is Turkish or English, exemption from the compulsory foreign language courses stipulated under Article 5, paragraph (1) of Law No. 2547 may be determined either through the placement and/or proficiency examinations specified in Article 6 of the relevant Directive and approved by the university senate, or through a separate compulsory foreign language exemption examination. Students who do not meet the exemption requirements are obliged to take and successfully complete these courses.

Article 7-(2) Students who achieve the minimum required scores in examinations recognized as equivalent by the Council of Higher Education (YÖK), as presented in Table 1, and who submit the relevant documentation to the School of Foreign Languages within the course add/drop period specified in the academic calendar published by Cyprus Aydın University (CAU), may be granted exemption from English I and/or English II. Documents submitted outside of the designated dates will not be processed.

Article 7-(3) Students who have previously taken and successfully completed Compulsory Credit-Bearing Foreign Language Courses at another institution may be granted course exemptions upon verification by the academic advisor of the relevant department.

Article 7-(4) Transfer students who have previously completed an English preparatory school program at another institution, and who provide official documentation within the course add/drop period specified in the CAU academic calendar, may be granted exemption from English I and/or English II. Documents submitted outside of the designated dates will not be processed.

Article 7-(5) Students who have successfully completed the Compulsory English Preparatory School at CAU are automatically exempted from English I and English II.

Article 7-(6) Students who succeed in the English Preparatory School Proficiency and Placement Examination and are thereby exempted from the English Preparatory School shall also be exempted from English I and English II courses.

Exemption Examination for Compulsory Credit-Bearing Foreign Language Courses

Article 8-(1) The Exemption Examination for Compulsory Credit-Bearing Foreign Language Courses is administered face-to-face at the Cyprus Aydın University (CAU) campus at the beginning of the Fall Semester, on the dates announced by the School of Foreign Languages, exclusively for newly admitted students. Participation in the exemption examination is not mandatory. There are no make-up, excuse-based, or second sittings for the examination. Students who freeze their registration for one academic year at the beginning of the academic year and who do not sit the examination in the year of initial enrollment may take the exemption examination at the beginning of the following academic year. Students who have previously taken these courses and failed, whether due to academic performance or absenteeism, are not eligible to sit the exemption examination.

Article 8-(2) Students who wish to sit the exemption examination must complete the application form published in the CAU360 Student System within the announced dates. Students who fail to complete the application form will not be admitted to the examination.

Article 8-(3) Students who score 60 points or above in the exemption examination shall be exempted from English I and English II courses, with the following grade equivalents recorded in the transcript:

60 - 69 = DC
70 - 74 = CC
75 - 79 = CB
80 - 84 = BB
85 - 89 = BA
90 - 100 = AA

Students who score below 60 shall be considered unsuccessful and are required to take and successfully complete English I and English II in their designated semesters.

Article 8-(4) No exemption examinations shall be administered for English III and English IV courses, which are compulsory credit-bearing foreign language courses in addition to English I and English II.

Article 8-(5) The School of Foreign Languages may decide to hold an additional exemption examination for students who register late due to reasons such as transfer via DGS (Vertical Transfer Exam) or supplementary placement. First-year students who, for any reason, could not take the initial exemption examination may participate in the additional examination.

Announcement of the Exemption Examination, Objections, and Recording of Grades

Article 9-(1) The results of the Exemption Examination for Compulsory Credit-Bearing Foreign Language Courses shall be announced by the School of Foreign Languages within three (3) working days following the date of the examination.

Article 9-(2) The period for objections to the announced results is two (2) working days from the date of announcement. Objections regarding examination results and/or procedures must be submitted to the School of Foreign Languages in writing.

Article 9-(3) At the end of the objection period, the results of the examination, together with the decision of the School of Foreign Languages, shall be forwarded to the CAU Directorate of Student Affairs. Objections concerning results or withdrawal requests submitted after the results have been delivered to the Directorate of Student Affairs shall not be considered.

Article 10-(1) Matters not specified within these provisions shall be resolved by decisions of the School of Foreign Languages Administrative Board or the University Administrative Board.

PART THREE

Miscellaneous and Final Provisions

Cases Not Governed by the Directive

Article 11-(1) In cases not covered by this Directive, the provisions of the Cyprus Aydın University Education and Training Directive, decisions of the School of Foreign Languages Board, and decisions of the Cyprus Aydın University Senate shall apply.

Enforcement

Article 12-(1) This Directive shall enter into force on the date of its approval by the Senate of Cyprus Aydın University.

Execution

Article 13-(1) The provisions of this Directive shall be executed by the Rector of Cyprus Aydın University.

Table 1

Exam	Minimum Score
CAU EPE	A2+
Oxford Test of English	90
Oxford Test of English Advanced	111
PTE Academic	40
Cambridge Linguaskill General 140	140